

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on December 7, 2021.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Therlyn Cook, John Kelley, Donnie Click and Larry Trout

Also attending: Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel Nicole Pierce of Coveler & Peeler, PC, and District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP.

Commissioners not present: None

Public attendees: former Precinct 4 Commissioner Ed Rinehart and candidate for Precinct 4 Commissioner Matt Gray

- The Board convened and the meeting was called to order by Commissioner Miller at 12:33 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. Mr. Gray addressed the Board regarding his candidacy for the Precinct 4 Commissioner for the upcoming election. Mr. Rinehart addressed the Board to show his support of Mr. Gray for the upcoming election. Mr. Gray and Mr. Rinehart thanked the Board for allowing them to address the Board.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the November 16, 2021 regular meeting. Motion by Commissioner Trout and second by Commissioner Click to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder noted that Check numbers 8415 – 8427 were not on the report presented though would be on the next financial report. Ms. Felder also reported on the sales tax collections for the month in the amount of \$329,305.75. Motion by Commissioner Click and second by Commissioner Kelley to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 5 to 0.**
- The Board then addressed agenda item 5, amendments/revisions to District budget(s). Commissioner Miller stated that he did not recall the Board approving the addition of a second mechanic during the 2022 budget workshop. Commissioner Kelley stated that he did not recall it even being discussed during the 2022 budget workshop. Commissioner Miller stated he understands the Board took action to approve the second mechanic during the October meeting, but that he just wanted to voice his thoughts again to the entire Board. No action was required by the Board.
- The Board then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Assistant Chief Martin reported that Ricardo Martinez is still working on the a/c issue. He said they are experiencing some delivery delays related to the generator. He also reported that Collier is working on all claim issues related to the station. There were no new items for consideration by the Board.
- The Board then addressed agenda item 7, disposition of surplus and/or salvage property. Assistant Chief Martin inquired about the trailers and outbuilding (shower trailer) on old Station 122. The Board

discussed that those items are part of the sale of the property. No new items were presented for consideration.

- The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. Assistant Chief Martin reported that the new pumper truck will be \$770,000. He reported that it will be about an 18-month delivery. Motion by Commissioner Click and second by Commissioner Trout to approve the purchase of a new pumper truck in an amount not to exceed \$770,000 and to pay cash for the truck in lieu of financing the purchase. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 9 regarding real estate matters. Ms. Pierce presented the bid from East Montgomery County Improvement District for the purchase of the surplus real property (old Station 122) in the bid price of \$750,000. She noted that no other bids were received in response to the newspaper notice. Motion by Commissioner Click and second by Commissioner Cook to accept the bid from East Montgomery County Improvement District in the amount of \$750,000 for the purchase of the surplus real property (old Station 122). Ms. Pierce advised that she would notify East Montgomery County Improvement District and begin preparing the contract. **After discussion the motion was approved 5 to 0.**
- The Board addressed item 10 of the agenda, to receive a report from the Fire Department. Assistant Chief Martin presented a report noting the following: Department banquet went well; six (6) firefighter openings; new LED lights installed which have decreased utility billing by 37%; training; fleet open work tickets; and provided an update on transportation to SAFE-D for all commissioners. Commissioners Cook and Kelley presented the Department's Challenge Coin to Commissioner Click for his many years of service on the ESD Board. No action required by the Board.
- The Board next addressed item 11 of the agenda, matters related to COVID-19. No update and no action required by the Board.
- The Board then addressed agenda item 12, records management issues. No action required by the Board.
- The Board did not exercise the option of Closed Session under item 13, to consult with legal counsel, item 14, deliberation of real estate matters and item 15, discussion of personnel matters.
- The Board next addressed agenda item 16, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 1:20 p.m.